

PACIFIC ADMINISTRATORS, INC. BENEFITS SUMMARY

HOLIDAYS (13) PAID

Includes Employee Birthday that can be taken anytime throughout the year after passing 4-month orientation period.

ANNUAL VACATION

1-4 Years Less than 5	=	2 Weeks
5 Years Less than 9	=	3 Weeks
9 or more Years	=	4 Weeks

ANNUAL SICK LEAVE

1-4 Years Less than 5	=	1 Week
5 Years Less than 9	=	1 ½ Weeks
9 or more Years	=	2 Weeks

PERSONAL LEAVE

3 Days (Paid) for illness of an immediate family member.

FUNERAL LEAVE

3 Days (Paid) for immediate family member.

MEDICAL INSURANCE

Medical, Dental, Vision, Prescription Drugs

- Employee is eligible for enrollment the 1st of the month following (4) consecutive weeks working (20) or more hours.

GROUP INSURANCE

Life/Accidental Death/Dismemberment

PARKING IN THE BUILDING (PARKING SUBSIDY)

Company subsidizes cost (50% or 100% dependent on position) of monthly parking.

BUS PASS SUBSIDY

Company subsidizes 50% of monthly bus pass cost.

401K

Company matches 50% up to 6% of Gross Earnings after passing 4-month orientation period.

OTHER SUPPLEMENTAL INSURANCES AVAILABLE

Piopac FSA

- Medical Flexible Spending pre-tax deduction and dependent care.
- Eligible the 1st of the following month after 4 consecutive weeks of employment.

AFLAC Cafeteria Plans (Short Term Disability, Cancer, Hospital Intensive Care, etc.)

MOVIE DAYS

During specified periods, office staff work half day and attend a movie the remaining half but are paid for the full day.